

CHECKLIST FOR CONSTRUCTION DRAWINGS OF TOURIST STANDARD TENTED ACCOMODATION



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This document is the necessary function requirements of tourist standard tented accommodation drawings for TCB technical clearance

1. BUILDING LAYOUT AND FUNCTION ZONING			
No.	Requirement function	Description	✓
1.1	Parking area	-If there is no parking lot in the layout drawings, the parking lots area must be provided in the site or closed to the site when the hotel is opened. -Separate parking for staff	
1.2	Internal access road to the parking area	One lane road - Minimum clear width = 3.0 m Two lanes road - Minimum clear width = 5.0 m	
1.3	Guest main entrance door	-Prominent and easily accessible from the parking lot	
1.4	Staff main entrance door	-Separated and hidden away from the guest entrance.	
1.5	Internal function zoning	-Guests function rooms must be separated from staff and service functions rooms. -Private function area must be separated from public function area.	

No.	Requirement function	Description	✓
2.1	Reception	<ul style="list-style-type: none"> -Counter or desk area must be provided. -Minimum clear height = 3m 	
2.2	Seats area	<ul style="list-style-type: none"> -Spacious reception hall with several seats and service. -Windows and natural ventilation must be adequate. 	
2.3	Public restrooms (semi-permanent/tent)	<ul style="list-style-type: none"> -Easily accessible from the reception. -Male & female separation. -Male restroom minimum sanitary wares = 1 wash basin, 1 urinal, 1 flush toilet -Female restroom minimum sanitary wares = 1 wash basin, 1 flush toilet -Natural or mechanical ventilation must be provided. 	
2.4	Main walkway for guests (Covered/Uncovered)	<ul style="list-style-type: none"> -Minimum clear width = 1.5 m -Materials -If covered, should be natural with locally found materials 	
2.5	Platform (Can be Concrete)	<ul style="list-style-type: none"> -Minimum elevation = 0.5 m 	
2.6	Steps	<ul style="list-style-type: none"> -Minimum landing distance = 1.5 m -Minimum clear width = 1.5 m -Minimum tread width = 0.28 m -Maximum riser height = 0.19 m 	

2. RESTAURANT AREA			
No.	Requirement function	Description	✓
3.1	Dining area	-Easily accessible from lobby area or public walkway. -Minimum seating capacity: 50% of the total number of beds -Windows and natural ventilation must be adequate. -Minimum clear width of 1.2m between tables.	
3.2	Kitchen (semi-permanent/tent)	-Back entrance and walkway for kitchen staff and service must be provided separately from guest area. -Size should not be less than 0.5sqm per bed offered (minimum 9sqm). -Must be able to serve the dining area through pantry area. -Natural or mechanic ventilation must be provided.	
3.3	Pantry room (semi-permanent/tent)	-Natural or mechanic ventilation must be provided.	
3.4	Dry storage room (semi-permanent/tent)	-Must be a separated room which can be entered from the kitchen or service walkway. -Natural or mechanic ventilation must be provided.	
3.5	Pastry/Bakery (semi-permanent/tent)	-Must be a separated room which can be entered from the kitchen or service walkway.	
3.5	Cold storage room (semi-permanent/tent)	-Must be a separated room which can be entered from the kitchen or service walkway.	

3.6	<p>Restaurant restroom (semi-permanent/tent) <i>(If the restaurant position is connected with the lobby restrooms ,the lobby restrooms can be shared with the restaurant by adding more sanitary wares)</i></p>	<p>Specific restrooms for the restaurant.</p> <ul style="list-style-type: none"> - Male & female separation - Must be easily accessible from the dining area - Male restroom minimum sanitary wares = 1 wash basin, 1 urinal, 1 flush toilet - Female restroom minimum sanitary wares =1 wash basin, 1 flush toilet - Natural or mechanical ventilation must be provided. <p>Addition minimum sanitary wares for the shared lobby restrooms.</p> <ul style="list-style-type: none"> - Male restroom = 1 flush toilet, 1 urinal, added partitions and doors for flush toilets. - Female restroom = 1 flush toilet, added partitions and doors for flush toilets. 	
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3. GUESTROOMS AREA			
No.	Requirement function	Description	✓
4.1	Front Walkway	-Minimum clear width = 1.5 m	
4.2	Bedroom	-Bedrooms entrance must be directly connected to the front walkway. Single bedroom type - Minimum floor area = 16.0 sq.m Double bedroom type - Minimum floor area = 20.0 sq.m -Minimum clear height = 2.7m -Windows and natural ventilation must be adequate.	
4.3	Bathroom (semi-permanent/tent)	-Bathroom entrance must be in the bedroom. Single bedroom type - Minimum floor area = 5.0 sq.m Double bedroom type - Minimum floor area = 6.0 sq.m -Minimum sanitary wares = 1 Washbasin, 1 flush toilet, 1 shower -Natural or mechanical ventilation must be adequate.	

4. STAFF AND SERVICE AREA			
No.	Requirement function	Description	✓
5.1	Laundry room	-Must be able to enter from service walkway. -Natural or mechanical ventilation must be provided.	
5.2	Linen room (semi-permanent/tent)	-Must be able to enter from service walkway. -Must be easily accessible to the laundry room. -Secondary linen room should be provided depending on the distance & number of tents. -Natural or mechanical ventilation must be provided.	
5.3	Staff office	-Must be able to enter from service walkway. -Natural or mechanical ventilation must be provided.	
5.4	Staff cafeteria	-Must be able to enter from service walkway. -Natural or mechanical ventilation must be provided. -Sink, cooking space and storage cabinet area must be provided if the staff cafeteria position is not connected to the kitchen.	
5.5	Staff changing rooms with lockers	-Must be able to enter from staff walkway or staff cafeteria. -Male & female separation.	

5. SEMINAR ROOM / MEETING ROOM (OPTIONAL FUNCTION)*			
No.	Requirement function	Description	✓
6.1	Reception in front of seminar or meeting room	-Counter or desk area must be provided.	
6.2	Waiting area in front of seminar or meeting room	-Must be separated from the lobby area. -Natural or mechanical ventilation must be provided.	
6.3	Restrooms for seminar or meeting room (semi-permanent/tent) <i>(If the waiting area of seminar room is connected with the lobby restrooms ,the lobby restrooms can be shared by adding more sanitary wares)</i>	-Must be able to enter from the waiting area. -Male & female separation. -Male restroom minimum sanitary wares = 1 wash basin, 1 urinal, 1 flush toilet -Female restroom minimum sanitary wares = 1 wash basin, 1 flush toilet -Natural or mechanical ventilation must be provided. Addition minimum sanitary wares for the shared lobby restrooms. -Male restroom = 1 urinal, added partition and door for flush toilet. -Female restroom = 1 flush toilet, added partition and door for flush toilet.	-
6.4	Seats area	-Natural or mechanical ventilation must be provided.	

* **Optional function** : Not mandatory but if any hotel provides this function, the design must follow the requirement

6. SWIMMING POOL (OPTIONAL RECREATION FUNCTION)**			
No.	Requirement function	Description	✓
7.1	Reception for the swimming pool	-Counter or desk area must be provided.	
7.2	Waiting area for the swimming pool	-Natural or mechanical ventilation must be provided.	
7.3	Changing rooms with lockers for the swimming pool	-Must be able to enter from the waiting area. -Male & female separation. -Minimum changing units in each gender = 2 units -Natural or mechanical ventilation must be provided.	
7.4	Restrooms with showers for the swimming pool (semi-permanent/tent)	-Must be able to enter from the waiting area or the changing rooms. -Male & female separation. -Male restroom minimum sanitary wares = 1 wash basin, 1 urinal, 1 flush toilet, 1 shower room -Female restroom minimum sanitary wares = 1 wash basin, 1 flush toilet, 1 shower room -Natural or mechanical ventilation must be provided.	
7.5	Storage room	-Storage room for swimming pool must be provided.	

**** Optional recreation function:** Not mandatory but if any hotel provides this function, the design must follow the requirement

7. HOT STONE BATHING (OPTIONAL RECREATION FUNCTION)**			
No.	Requirement function	Description	✓
8.1	Reception for hot stone bathing service	-Counter or desk area must be provided. <i>(If the hot stone bathing service is connected with the reception of another optional recreation function , the reception can be shared)</i>	
8.2	Waiting area for the hot stone bathing service	-Natural or mechanical ventilation must be provided. <i>(If the hot stone bathing service is connected with the waiting area of another optional recreation function , the waiting area can be shared)</i>	
8.3	Changing rooms with lockers for the hot stone bathing service	-Must be able to enter from the waiting area. -Natural or mechanical ventilation must be provided. 8.3.1) Changing room for public hot stone bathing service -Male & female separation. -Minimum changing units in each gender = 2 units <i>(If the hot stone bathing service is connected with the changing rooms of another optional recreation function , the changing rooms can be shared by adding more changing units)***</i> 8.3.2) Changing room for private hot stone bathing service -Minimum changing unit = 1 unit	

** **Optional recreation function** : Not mandatory but if any hotel provides this function, the design must follow the requirement

*** **Addition changing units for the shared changing rooms.**

- 1.) Changing room for maximum 2 optional functions : +1 changing unit in each gender room
- 2.) Changing room for more than 2 optional functions : +2 changing units in each gender room

No.	Requirement function	Description	✓
8.4	Restrooms with showers for the hot stone bathing service (semi-permanent/tent)	<p>-Natural or mechanical ventilation must be provided.</p> <p>8.4.1) Restrooms for public hot stone bathing service -Must be able to enter from the waiting area or the changing rooms. -Male & female separation. -Male : minimum sanitary wares = 1 wash basin, 1 urinal, 1 flush toilet, 1 shower room -Female : minimum sanitary wares = 1 wash basin,1 flush toilet,1 shower room <i>(If the hot stone bathing service is connected with the restrooms of another optional recreation function , the restrooms can be shared by adding more sanitary wares)****</i></p> <p>8.4.2) Restrooms for private hot stone bathing service -Minimum sanitary wares = 1 wash basin, 1 urinal and 1 flush toilet in a room, 1 shower room</p>	
8.5	Storage room	-Storage room for hot stone bathing service must be provided.	
8.6	Service back entrance	-Back entrance for staff to service the hot stone bath must be provided.	

****** Addition sanitary wares for the shared restrooms.**

- 1.) Restrooms for maximum 2 optional functions : +1 wash basin, +1 urinal(male restroom), +1 flush toilet, +added partitions and doors for flush toilets.
- 2.) Restrooms for more than 2 optional functions : +1 wash basins, +2 urinals(male restroom), +2 flush toilets, +added partitions and for flush toilets.

8. FITNESS ROOM (OPTIONAL RECREATION FUNCTION)**			
No.	Requirement function	Description	✓
9.1	Reception for the fitness room	-Counter or desk area must be provided. <i>(If the fitness room is connected with the reception of another optional recreation function , the reception can be shared)</i>	
9.2	Waiting area for the fitness room	-Natural or mechanical ventilation must be provided. <i>(If the fitness room is connected with the waiting area of another optional recreation function , the waiting area can be shared)</i>	
9.3	Changing rooms with lockers for the fitness room	-Must be able to enter from the waiting area. -Natural or mechanical ventilation must be provided. -Male & female separation. -Minimum changing units in each gender = 2 units <i>(If the fitness room is connected with the changing rooms of another optional recreation function , the changing rooms can be shared by adding more changing units)***</i>	

**** Optional recreation function:** Not mandatory but if any hotel provides this function, the design must follow the requirement

***** Addition changing units for the shared changing rooms.**

- 1.) Changing room for maximum 2 optional functions : +1 changing unit in each gender room
- 2.) Changing room for more than 2 optional functions : +2 changing units in each gender room

9. EXTERNAL SHOP (OPTIONAL FUNCTION)*			
No.	Requirement function	Description	✓
10.1	Entrance	-Must be located in public area. -Must be separated from hotel guests & staff entrances.	

* *Optional function: Not mandatory but if any hotel provide this function, the design must follow the requirement.*

10. ENTERTAINMENT ROOMS (OPTIONAL FUNCTION)*			
No.	Requirement function	Description	✓
11.1	Entrance	-Must be located in public area. -Must be separated from hotel guests & staff entrances.	
11.2	Specific reception	-Counter or desk area must be provided.	
11.3	Entertainment rooms	-Must be sound-proof. -Natural or mechanical ventilation must be provided.	
11.4	Specific restrooms	-Male & female separation. -Male restroom minimum sanitary wares = 1 wash basin, 1 urinal, 1 flush toilet -Female restroom minimum sanitary wares = 1 wash basin, 1 flush toilet -Natural or mechanical ventilation must be provided.	
11.5	Pantry area	-Counter for food/drink preparation and sink must be provided.	

* *Optional function: Not mandatory but if any hotel provide this function, the design must follow the requirement.*